

JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES					
Purpose:	JHSC Meeting, ALSTOM				
Reference:	Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference				
GROUND RULES	• Read the minutes • Accomplish your task • Prepare your issue for the next meeting				
Co-Chairs:	Robert Arcella (Worker Co-Chair)				
Date:	9/25/2025				
Time:	10:00 AM				
Location:	625 Victoria Street E. Whitby				
Attendees:					
#	PRESENT	NAME	GUESTS		
1	YES	Scott Fang (Management Co-Chair)	Sanjay Desmond - EHS Specialist		
2	NO	Kyle Pernokes (Worker Co-Chair)	Andrew Vesters - Outpost Manager		
3	NO	Drew Primrose (Management Co-Chair)			
4	NO	Tim Staples (Worker)			
5	YES	Bryan Revoredo (Worker)			
6	NO	Anthony Ratneiya (Worker)			
7	YES	Robert Arcella (Worker Co-Chair)			
8	NO	Kaitlyn Tyner (Worker)			
OLD BUSINESS					
#	DATE	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
1	20210630	Brake Disc - Lifter(?)	June 30, 2021 - See what was done in the Wheel bay and check if it can be used in the PM. Aug 4, 2021 - Weigh the lifter and see if we can get an engine hoist. 2023-07-20 - EHS to review the procedure and forward it to Scott to review, the procedure is to be enrolled at both sites. 2024-01-18 - The overhead crane will be used for outer platforms at the PM, for the center platform, we are looking at procuring a more reliable lift to use at the center platform. For the time being, a risk assessment is to be created for using the engine hoist. 2024-02-29 - Still pending on EHS to create RA, also a proper lifting device is being investigated to be used if there is no overhead crane. 2024-07-18 - Send it to Sergio for review & control 2024-09-19 - Check with PM team before next JHSC meeting 2024-10-17 - Check with PM team before next JHSC meeting & check with Sergio if its 2025-03-20 - Check with Segio on the comments 2025-04-17 - Redesign the Brake Disc lifter 2025-05-15 - Start using the lifters in the PM, check on the procedure for it. 2025-06-19 - Waiting for the modification to be done on the lifter and review procedure 2025-07-24 - Waiting for the modification to be done on the lifter and review procedure 2025-08-21 - Still waiting on Prime Machine to complete the Mods 2025-09-25 - No updates yet	Scott / Prime Machine	

2	20221020	Making a list of Tools & Equipment to be inspected periodically	2022-10-20 - Members of the committee will work on putting a list of all tools & equipment together as a first stage to put a periodic inspection procedure in place. 2023-05-18 Safety talks about Pre-start inspections have been held by EHS on the last week of April. JHSC to put together a list of items to be inspected periodically. 2024-01-18 - JHSC are reviewing the list. 2025-02-27 - Will discuss with Drew and assign on Supervisors 2025-03-20 - Will review the list to identify the accountable party 2025-04-17 - Have an updated list; will review before the next meeting 2025-05-15 - Will get a digital list and check with Fastenal if they will be able to perform inspection on them 2025-06-19 - Finalize a digital list of all the equipment 2025-07-24 - Finalize a digital list of all the equipment 2025-08-21 - Finalize a digital list of all the equipment 2025-09-25 - No Updates on it yet, JHSC are qworking on it	JHSC	
3	20230216	Create a procedure for Locomotive air dryer change out	2023-03-16 Not done yet. 2023-04-20 Double checking maintenance manager. 2023-05-18 Not done yet. 2023-06-15 - Not done yet 2023-07-20 - Pending on follow up with Drew 2023-08-17 - Kyle & Rob will prepare RA for this 2024-09-19 - Develop a procedure and identify proper tools to get the job done safely. 2024-10-17 - Develop a procedure and identify proper tools/equipment 2024-11-21 - Develop a procedure and identify proper tools/equipment 2024-12-17 - RA completed & added in the Index 2025-01-23 - Follow up with the employees and remind them to follow the RA 2025-02-27 - Will install wheels to the platform and complete the SOP 2025-03-20 - Review to modify wheels 2025-04-17 - Review to modify wheels 2025-05-15 - Review to modify wheels 2025-06-19 - Check with QA team to have an SOP to be developed 2025-07-24 - Waiting for the procedure to be sent out. 2025-08-21 - Andrew will check on the process to get a procedure done for it 2025-09-25 - Methods Analyst is working with MX on making the procedure	Kapilan	
4	20231116	Straps for Coach Skirts	2023-12-21 - EHS will show the suggested straps to JHSC and then a decision will be 2024-01-18 - Waiting for JHSC to review the risk assessment for spotting coaches at the coach shop drop table. 2024-02-29 - Pending on JHSC - Kaitlyn 2024-03-21 - Pending on JHSC - Kaitlyn & Tim 2024-04-18 - Strap doesn't work for all types of skirts, another method to be investigated		

			2024-05-16 - Waiting for new samples of straps to be delivered by Fastenal 2024-07-03 - Drew will check with Jeremy if they were ordered 2025-04-17 - Received coach straps, to be tested 2025-05-15 - Yet to be tested at Coach shop 2025-06-19 - Straps to be made available at CM5 & CM7 and WB. 2025-07-24 - Order placed, awaiting Fastenal approval process 2025-08-21 - Awaiting fastenal order 2025-09-25 - Awaiting fastenal order	Scott	
5	20240703	Rigging & hoisting training for employees.	2024-07-18 - Drew will check with Sergio if we can do an advanced Rigging & Hoisting training 2024-09-19 - Drew will follow-up with Sergio 2024-10-17 - No additional training will be provided around the end of the contract 2024-11-21 - No additional training will be provided around the end of the contract 2025-03-20 - Have a full course and include employee from each shop 2025-04-17 - Check with Fastenal for the training 2025-05-15 - Make a list of employees for the training and talk to Supervisors to fix a date 2025-06-19 - Need to get a list from WLBK and finalize the list next meeting 2025-07-24 - Need to finalize the date to schedule the training 2025-08-21 - Need to finalize the date to schedule the training 2025-09-25 - Awaiting candidates from WLBK and then will reschedule	JHSC	
6	20250123	Floor stand Press needs a guard	2025-01-23 - To check with MX 2025-02-27 - Check with Drew 2025-03-20 - Drew will check on this 2025-04-17 - Prepare a Risk assessment for the floor stand press 2025-05-15 - Prepare a Risk Assessment 2025-06-19 - To check with MX on the guard 2025-07-24 - Check with JHSC members on the guards 2025-08-21 - JHSC to follow up 2025-09-25 - JHSC to complete the measurement & send it to MX	Leo	
7	20250320	Markers for spotting equipment	2025-03-20 - Markers to be re-painted or marked adequately for spotting of equipment. 2025-04-17 - Drew will check with Honeywell 2025-05-15 - Need to set up a request for Honeywell to get it done. 2025-06-19 - Need to check with Drew if its been requested with Honeywell 2025-07-24 - JHSC to place tapes and inform to raise a ticket with Honeywell 2025-08-21 - To raise a ticket with Honeywell and get them to do the markers 2025-09-25 - Follow up with Honeywell and raise a ticket	Scott	
8	20250417	Lack of "Out of service" equipment procedure	2025-04-17 - Need to review procedure and a Memo to be sent out on the procedure, quarantine room communicated adequately		

			2025-05-15 - Circulate the procedure after talking to Stores team. 2025-06-19 - Review procedure 2025-07-24 - Need to review procedure with Management & finalize 2025-08-21 - Will check on the battery storage room and designate it; include it in the procedure 2025-09-25 - Modify the procedure and include the Battery storage room for holding the "Out of service" equipment. Send out the communique	Scott	
9	20250515	Wheel Bay Locomotive centre holders	20250515 - Make a spot on the wheel machine at the locomotive centre at chest height 2025-06-19 - Check with WB employees to pick a spot and check with MX 2025-07-24 - Check with WB employees to pick a spot and check with MX 2025-08-21 - Check with WB employees to pick a spot and check with MX 2025-09-25 - Check with WB employees to pick a spot and check with MX	JHSC	
10	20250619	Outpost inspections: Bathurst - 1. Battery cart charger needs 4 wheels as it tips while maneuvering it through the rough roads.	2025-06-19 - Outpost Manager to update 2025-07-24 - Still in progress 2025-08-21 - In-progress 2025-09-25 - In-progress	Andrew	
11	20250619	Outpost inspections: Bradford - 1. Ladder inspections 2. Hallcon chemicals left on ground, to be on secondary containment catch basin	2025-06-19 - Outpost Manager to update; Hallcon EHS team notified and they should move all chemicals to secondary basin 2025-07-24 - Hallcon chemicals are moved under secondary containment - Closed. Need to work on Fastenal ladder inspection 2025-08-21 - Plan to complete Ladder inspection with Fastenal 2025-09-25 - To plan with Fastenal and schedule	Andrew	
12	20250821	Loco Alternator platform	2025-08-21 - Need to get a platform to have an even work area to avoid trip & falls. 2025-09-25 - Need to get measurements and design ideas	Scott & Drew	
New Business					
1					
2					
3					
Other Pending Items					

1	20190925	Wheel bay working conditions (Cold)	Sept 25 - Follow up on the heaters for the wheel bay pit. Oct 30 Metrolinx going back to BKJV for re-commissioning for all weather. Heaters do not work well enough, air curtains do not work at all, heaters on ceiling keep roof hot. Expect to have space heaters and possibly fans provided by GO Transit to make work area suitable. If the area is too cold, Bombardier employees will be pulled from the area. 2024-07-18 - Awaiting for parts 2024-09-19 - Check with Honeywell on parts and connections 2024-10-17 - Check with Honeywell on parts and connections 2024-11-21 - Waiting for Mark to give the right junction box 2024-12-17 - Waiting for Mark to give the right junction box 2025-01-23 - Ordered new Heaters 2025-02-27 - One in use but not efficient, will order a different one that helps the operator 2025-03-20 - Awaiting to order new ones. 2025-04-17 - Awaiting to order new ones 2025-05-15 - Look for better heaters and also Heated clothing during winter for the 2025-06-19 - Will order heated vests and gloves for winter conditions.	Scott & EHS	
2	20210218	ES Tracks outside -Wayside Heads sitting in snow (Wayside stations)	Feb 18, 2021 - ES Tracks outside - Heads sitting in snow. 2023-06-15 - Boxes will be ready for next winter, to be verified when they are installed 2024-01-18 - Alstom has created PO for this, work in progress. Waiting for MSR to make the boxes. 2024-12-17 - Boxes received2, to be installed by Honeywell	Drew Primrose	MX
3	20220429	All overhead Doors	Apr 29 - Concern regarding automatic doors that close without any indication. 2023-04-20 A ticket to be submitted to Honeywell to install Glycol/Water dispenser outside of the building near the yard office. 2023-08-17 - MX are working on this.	MX	MX
4	20201021	Welding shop ventilation	The ventilation is inadequate in the welding shop. No ventilation installed. Ventilation in metal shop passes into the HVAC and locker rooms. 2023-11-16 - Another air quality survey have been scheduled on November the 17th, we will provide further updated when we receive the report for that. 2023-12-21 - The report came back with positive results stating that exposure is not above limits, Stainless steel welding is yet to be surveyed.	Drew/EHS	
5	20220429	Lack of Receptacle boxes	Too many extension cords are needing to be used in certain areas of the shop, and this is due to not having enough wall outlets present.		
6	20220929	Hand-brake plunger on CEM doesn't always indicate the brakes are applied	To be investigated by the coach shop 2023-10-19 - Item to be added to the REO manual as a note, and a Communique to be sent out as well - Target is one week from now. To be closed once confirmed. 2023-12-21 - A communique to be sent out regarding the matter.		

			2024-01-18 - A communique was sent, Drew will confirm by the next meeting. 2024-02-29 - A communique was sent, Drew will confirm by the next meeting. Should be sent out tomorrow March 1st. 2024-03-21 - Pending on drew 2024-04-18 - Pending on Issuing new REO manual		
		JHSC inspections performed	No		
		Risk Assessments & Safety Observation	Discussed September cards		
		Safety Observation Card Winner:	Chris Bettencourt		
		Incident Reports / HSE Lessons	Reviewed month to date, REX's		
		JHSC Initiatives			
		Close Meeting	Meeting closed at 11:00		
		Next Meeting Date	Oct 16, 2025 - Monthly JHSC		


Robert Arcella, Certified Worker Representative


Scott Fang, Management Representa