

JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES

Purpose:	JHSC Meeting, Alstom				
Reference:	Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference				
GROUND RULES	<ul style="list-style-type: none">• Read the minutes• Accomplish your task• Prepare your issue for the next meeting				
Co-Chairs:	Tim Staples (Worker)				
Date:	2/27/2025				
Time:	9:00 AM				
Location:	625 Victoria Street E. Whitby				
Attendees:					
#	PRESENT	NAME	GUESTS		
1	YES	Scott Fang (Management Co-Chair)	Sanjay Desmond - EHS Specialist		
2	NO	Kyle Pernokes (Worker Co-Chair)			
3	NO	Drew Primrose (Management Co-Chair)			
4	YES	Tim Staples (Worker)			
5	YES	Bryan Revoredo (Worker)			
6	NO	Anthony Ratneiya (Worker)			
7	YES	Robert Arcella (Worker)			
8	NO	Kaitlyn Tyner (Worker)			
OLD BUSINESS					
#	DATE	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
1	20190925	Wheel bay working conditions (Cold)	Sept 25 - Follow up on the heaters for the wheel bay pit. Oct 30 Metrolinx going back to BKJV for re-commissioning for all weather. Heaters do not work well enough, air curtains do not work at all, heaters on ceiling keep roof hot. Expect to have space heaters and possibly fans provided by GO Transit to make work area suitable. If the area is too cold, Bombardier employee's will be pulled from the area. 2023-09-21 - Heaters have been installed, more work to be done by Honeywell to set them up properly (outlet is too far away), more info to be added after they are tested. 2024-05-16 - Cables and parts have been ordered, pending on delivery and installation by Honeywell. 2024-07-03 - Awaiting for parts 2024-07-18 - Awaiting for parts 2024-09-19 - Check with Honeywell on parts and connections 2024-10-17 - Check with Honeywell on parts and connections 2024-11-21 - Waiting for Mark to give the right junction box 2024-12-17 - Waiting for Mark to give the right junction box 2025-01-23 - Ordered new Heaters 2025-02-27 - One in use but not efficient, will order a different one that helps the operator better	Drew	
2	20210630	Brake Disc - Lifter(?)	June 30, 2021 - See what was done in the Wheel bay and check if it can be used in the PM.		

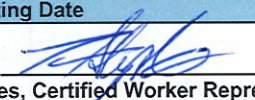
			<p>Aug 4, 2021 - Weigh the lifter and see if we can get an engine hoist.</p> <p>2023-07-20 - EHS to review the procedure and forward it to Scott to review, the procedure is to be enrolled at both sites.</p> <p>2024-01-18 - The overhead crane will be used for outer platforms at the PM, for the center platform, we are looking at procuring a more reliable lift to use at the center platform. For the time being, a risk assessment is to be created for using the engine hoist.</p> <p>2024-02-29 - Still pending on EHS to create RA, also a proper lifting device is being investigated to be used if there is no overhead crane.</p> <p>2024-07-18 - Send it to Sergio for review & control</p> <p>2024-09-19 - Check with PM team before next JHSC meeting</p> <p>2024-10-17 - Check with PM team before next JHSC meeting & check with Sergio if its</p> <p>2024-11-21 - Awaiting approval for procedure from Sergio</p> <p>2024-12-17 - Awaiting approval for procedure from Sergio</p> <p>2025-01-23 - Check with Sergio on the procedure</p> <p>2025-02-27 - Check with Sergio</p>	Sergio	
3	20221020	Making a list of Tools & Equipment to be inspected periodically	<p>2022-10-20 - Members of the committee will work on putting a list of all tools & equipment together as a first stage to put a periodic inspection procedure in place.</p> <p>2023-05-18 Safety talks about Pre-start inspections have been held by EHS on the last week of April. JHSC to put together a list of items to be inspected periodically.</p> <p>2024-01-18 - JHSC are reviewing the list.</p> <p>2024-07-18 - Check with Haitham if he has the list</p> <p>2024-09-19 - Go through the list and find the ones that need inspections completed</p> <p>2024-10-17 - Need to review the list</p> <p>2024-11-21 - Review & add to the list. Checking with Romano to see who the equipment belongs to</p> <p>2024-12-17 - Checking with Romano</p> <p>2025-01-23 - Will create inspection reminder tags and post them on each equipment</p> <p>2025-02-27 - Will discuss with Drew and assign on Supervisors</p>	Drew	
4	20230216	Create a procedure for Locomotive air dryer change out	<p>2023-03-16 Not done yet.</p> <p>2023-04-20 Double checking maintenance manager.</p> <p>2023-05-18 Not done yet.</p> <p>2023-06-15 - Not done yet</p> <p>2023-07-20 - Pending on follow up with Drew</p> <p>2023-08-17 - Kyle & Rob will prepare RA for this</p> <p>2024-05-16 - RA was Done, A meeting to assess and decide on modifications of existing lifting plan/devices is to be held this afternoon (JHSC/Haitham/Drew)</p> <p>2024-07-03 - A meeting to assess and decide on modifications of existing lifting plan/devices is to be held this afternoon (JHSC/Sanjay/Drew)</p> <p>2024-07-03 - A meeting to assess and decide on modifications of existing lifting plan/devices is to be held this afternoon (JHSC/Sanjay/Drew)</p> <p>2024-07-18 - Awaiting Air dryer change out operations</p>		

			<p>2024-09-19 - Develop a procedure and identify proper tools to get the job done safely.</p> <p>2024-10-17 - Develop a procedure and identify proper tools/equipment</p> <p>2024-11-21 - Develop a procedure and identify proper tools/equipment</p> <p>2024-12-17 - RA completed & added in the Index</p> <p>2025-01-23 - Follow up with the employees and remind them to follow the RA</p> <p>2025-02-27 - Will install wheels to the platform and complete the SOP</p>	JHSC	
5	20230216	<p>NO2 alarms go off once the loco starts, JHSC is inquiring for more information about these alarms and what it means when they go off</p>	<p>2023-03-16 Communicated to MX, Waiting for a reply.</p> <p>2023-04-20 EHS will get an update on Monday.</p> <p>2023-05-18 Still waiting for a reply from MX. (Whitby RFA has received written confirmation from Honeywell that the change to operation of 2 fans was made in the system. At present, the system is set to have the 2 fans come on to start and run for 10 minutes after which it would switch to normal operation of 1 fan unless NO2 and CO2 sensors begin to alarm.) To monitor for effectiveness of both fans running.</p> <p>2023-10-19 - MX promised to have Honeywell attend the JHSC meeting and explain how NO2 sensors work, EHS will follow up with them.</p> <p>2024-03-21 - A poster to be posted next to the NO2 sensors monitors explaining the meaning of the alarms.</p> <p>2024-11-21 - Check with Honeywell one last time & Create our own poster</p> <p>2024-12-17 - Check with Honeywell</p> <p>2025-01-23 - Check with Honeywell</p> <p>2025-02-27 - Check with Honeywell and MX</p>	Drew & Scott	
6	20230921	<p>Emergency facilities map to be posted on the health and safety posting board.</p>	<p>2023-10-19 - JHSC to validate the maps and then they will be posted on the white boards.</p> <p>2023-11-16 - Drew will print the Map. Kyle/Anthony will work on updating the map.</p> <p>2024-03-21 - EHS is working on this, it will be updated before the end of the month</p> <p>2024-05-16 - EHS will get this done before next meeting</p> <p>2024-07-03 - Will try to fix on a date & complete marking on the layout & post it</p> <p>2024-07-18 - Check with MX on the safety equipment layout</p> <p>2024-09-19 - We will mark on the maps</p> <p>2024-10-17 - Check with Training dept if they can help us fix the layout with markings</p> <p>2024-11-21 - Still waiting on training dept</p> <p>2024-12-17 - Waiting on Training Dept.</p> <p>2025-01-23 - Check with MX</p> <p>2025-02-27 - Check with Honeywell and MX</p>	Drew	
7	20231116	<p>Straps for Coach Skirts</p>	<p>2023-12-21 - EHS will show the suggested straps to JHSC and then a decision will be</p> <p>2024-01-18 - Waiting for JHSC to review the risk assessment for spotting coaches at the coach shop drop table.</p>		

			<p>2024-02-29 - Pending on JHSC - Kaitlyn</p> <p>2024-03-21 - Pending on JHSC - Kaitlyn & Tim</p> <p>2024-04-18 - Strap doesn't work for all types of skirts, another method to be investigated</p> <p>2024-05-16 - Waiting for new samples of straps to be delivered by Fastenal</p> <p>2024-07-03 - Drew will check with Jeremy if they were ordered</p> <p>2024-07-18 - Order some straps to check if it works</p> <p>2024-09-19 - Check if they are ordered</p> <p>2024-10-17 - Checking with Jeremy on the order for straps</p> <p>2024-11-21 - Follow up with Jeremy</p> <p>2024-12-17 - Follow up with Jeremy</p> <p>2025-01-23 - Incoming in a week</p> <p>2025-02-27 - Still awaiting to receive the straps</p>	Drew	
8	20240229	A noise survey to be organized to test NO2 Alarms noise among other sources of noise in the facility.	<p>2024-03-21 - EHS is working on creating a blanket PO for inspections done by Pinchin.</p> <p>2024-04-18 - A noise survey is planned for May</p> <p>2024-05-16 - A noise survey is planned for May, Not done yet.</p> <p>2024-07-03 - EHS to contact Pinchin and get it completed</p> <p>2024-07-18 - Contact MX to check if they can get the noise survey done for our facilities</p> <p>2024-09-19 - Check for the dosimeter device and get the Noise survey completed</p> <p>2024-10-17 - Noise Survey completed by Pinchin. List tasks and identify using the</p> <p>2024-11-21 - Get a list of spots & check with dosimeter</p> <p>2024-12-17 - Get a list of spots & check with dosimeter</p> <p>2025-01-23 - Need to make a list on the spots to be checked</p> <p>2025-02-27 - Need to check and complete noise survey when possible</p>	EHS & JHSC	
9	20240516	Verify existence of a procedure for dealing with fatality trains in the yard or on the mainline.	<p>2024-07-03 - We have to check & see if there is a procedure in place for this. Check on Emergency Response procedure</p> <p>2024-07-18 - Inform Supervisors & attending employees of formal response/requirements</p> <p>2024-09-19 - Scott will check on a procedure</p> <p>2024-10-17 - Scott is finalizing on a procedure</p> <p>2024-11-21 - Follow up with Scott</p> <p>2024-12-17 - Follow up with Scott</p> <p>2025-01-23 - Check with Scott on the procedure</p> <p>2025-02-27 - Check with Scott on the procedure</p>	Scott	
10	20240703	Rigging & hoisting training for	<p>2024-07-18 - Drew will check with Sergio if we can do an advanced Rigging & Hoisting</p> <p>2024-09-19 - Drew will follow-up with Sergio</p> <p>2024-10-17 - No additional training will be provided around the end of the contract</p>		

			2024-11-21 - No additional training will be provided around the end of the contract 2024-12-17 - To revisit in New year 2025-01-23 - Check with Sergio to add the training 2025-02-27 - Check with Sergio to have an internal training.	Drew	
11	20250123	Floor stand Press needs a guard	2025-01-23 - To check with MX 2025-02-27 - Check with Drew	Drew	
12	20250123	Check to see if we have Fall rescue	2025-01-23 - Check and order accordingly 2025-02-27 - Order 2 more to have it with all departments	EHS & JHSC	
New Business					
1	20250227	The window change out platform in the PM does not have proper Fall protection on the ladder to use it safely	2025-02-27 - Check the greenbook to find out the regulations for the platform.	EHS & JHSC	
2					
3					
Other Pending Items					
2	20210218	ES Tracks outside -Wayside Heads sitting in snow (Wayside stations)	Feb 18, 2021 - ES Tracks outside - Heads sitting in snow. 2023-06-15 - Boxes will be ready for next winter, to be verified when they are installed 2024-01-18 - Alstom has created PO for this, work in progress. Waiting for MSR to make the boxes. 2024-12-17 - Boxes received2, to be installed by Honeywell	Drew Primrose	MX
3	20220429	All overhead Doors	Apr 29 - Concern regarding automatic doors that close without any indication. 2023-04-20 A ticket to be submitted to Honeywell to install Glycol/Water dispenser outside of the building near the yard office. 2023-08-17 - MX are working on this.	MX	MX
4	20201021	Welding shop ventilation	The ventilation is inadequate in the welding shop. No ventilation installed. Ventilation in metal shop passes into the HVAC and locker rooms. 2023-11-16 - Another air quality survey have been scheduled on November the 17th, we will provide further updated when we receive the report for that. 2023-12-21 - The report came back with positive results stating that exposure is not above limits, Stainless steel welding is yet to be surveyed.	Drew/EHS	
5	20220429	Lack of Receptacle boxes	Too many extension cords are needing to be used in certain areas of the shop, and this is due to not having enough wall outlets present.		
6	20220929	Hand-brake plunger on CEM doesn't always indicate the brakes are applied	To be investigated by the coach shop 2023-10-19 - Item to be added to the REO manual as a note, and a Communique to be sent out as well - Target is one week from now. To be closed once confirmed.		

		2023-12-21 - A communique to be sent out regarding the matter. 2024-01-18 - A communique was sent, Drew will confirm by the next meeting. 2024-02-29 - A communique was sent, Drew will confirm by the next meeting. Should be sent out tomorrow March 1st. 2024-03-21 - Pending on drew 2024-04-18 - Pending on Issuing new REO manual		
	JHSC inspections performed	No, will be done from March		
	Risk Assessments & Safety Observation	Discussed Feb cards		
	Safety Observation Card Winner:	Sebastian Anthony		
	Incident Reports / HSE Lessons	Reviewed month to date		
	JHSC Initiatives			
	Close Meeting	Meeting closed at 11:30		
	Next Meeting Date	Mar 20, 2025 - Monthly JHSC		


Tim Staples, Certified Worker Representative


Scott Fang, Management Representa